

CSA7 Customer Advisory Committee 24th meeting – September 12, 2015
La Honda Firehouse – 11:07 am

Attendees: Ann Stillman, Cyrus Yocum, Dante Razzini, Deborah Hirst, Heather McAvoy, Jim Miller, Joanne Lehner, Kathleen Bevin, Mark Chow, Mike Fisher, Patricia O'Neal, Terry Adams

1) recommendation of new member Jim Miller

- A motion to approve Jim Miller as a full voting member representing the Pope neighborhood was made and seconded. The motion was unanimously approved.

2) June quarterly meeting minutes

- Joanne Lehner moved to approve the minutes of the last meeting. Seconded by Heather McAvoy and unanimously approved.

Dante Razzini arrived at 11:10

Terry Adams arrived at 11:11

3) feasibility study and seismic retrofit project

- Mike Fisher of Waterworks Engineers provided the attached Summary of Findings Presentation and reviewed the options available to CSA7 for bringing our infrastructure up to current standards, comply with the court mandate, and provide a backup water source.
 - a. There was a discussion of the advantages and disadvantages of a well versus a stream diversion on La Honda creek.
 - b. There was a discussion of the estimated costs of the running pipe from the La Honda creek drainage to the treatment facility which varies between \$60 and \$100 per foot. This is required to bring us into compliance with the court order and can also provide a backup water source.
 - c. CSA 7 would pay for 50% of the cost of the water treatment plant upgrades. Local distribution would be one of the last projects in the upgrade timeline.
 - d. Financing may be available at 2% interest from a state revolving fund for a period of either 20 or 30 years.
 - e. The best well site is located on Memory Lane and is the recommended option. Creek diversion would cost more and not provide a meaningful alternative if drought dries up the creeks. Drilling, however, does not guarantee that a water source would be acquired.
 - f. Some efficiency may be realized in the future if the system is sold to Cal Water because costs would be spread over more customers. The system must be upgraded before they would consider buying it.

Break 12:05 to 12:15

Mike Fisher left at 12:15 pm.

- Mark Chow discussed the report. The report will not be finalized until the DPW and county supervisors review it. The report should be finalized by the end of September.

- g. Discussion of how the report should be presented to the customers.
- h. The report will be posted on a website and customers will be informed and able to access it on the website.

4) income survey

- Deborah Hirst discussed the need for an income survey. If the customers of CSA7 qualify as a “disadvantaged community” there are potential benefits to interest rates for loans as well as potential grants. The county will be hiring a grant writing firm and can include CSA7 in their projects. There are administrative costs to writing grants that will be covered by any grants obtained. Crystal, Heather and Terry will meet with Karen about collecting confidential income data from the customer base.

5) May/June/July budgets, 4th quarter capital improvement expense report

- Mark reviewed the four reports with the Committee.

6) capital improvements, compliance

- Mark confirmed all customer meters now have leak detectors.
- Ann advised all Sam McDonald Park meters now have leak detectors.
- Camp Glenwood and the finished water tank meters need replacement.
- The meter upgrades will allow for the completion of the water audit.

7) website

- No report

8) public comment

- No public

The meeting was adjourned at 1:11 pm

Respectfully submitted,

Cyrus Yocum, Acting Secretary